Job Title: Elementary Physical Education Teacher
Reports To: Principal
FLSA Status: Exempt

**JOB SUMMARY**
The P.E. educator is the primary instructional delivery person for student health and wellness, and fitness and growth. The educator also promotes and supports the center team’s health and wellness. The educator collaborates with school team members and provides strategies and supports for increasing student movement and fitness within the regular classroom. The position is demanding, varied and complex. The educator must be collaborative, a relationship builder, have excellent communication and interpersonal skills, and be well trained in P.E. content knowledge, early learners, and effective and engaging teaching strategies.

**ESSENTIAL DUTIES AND RESPONSIBILITIES**
*Essential duties of this position include the following. Employees in this position perform some or all of the following tasks. Other related duties may be assigned.*

1. Demonstrate motivation and enthusiasm with a genuine passion for teaching young learners.
2. Demonstrate the ability to create a child-centered classroom.
3. Facilitates children’s physical, cognitive and social and emotional learning through lessons designed to sequentially develop skills appropriate to their ability and confidence levels.
4. Provides engaging, fun, and effective instruction that helps build a health and wellness foundation for young children.
5. Teaches knowledge and skills in physical fitness, health education, rhythms and dance utilizing curriculum and other appropriate learning activities.
6. Provides maximum participation for all students; differentiates as needed to ensure all students experience success.
7. Analyzes, demonstrates, and explains basic skills, knowledge and strategies of games, rhythms, and fundamentals of body movement.
8. Develops engaging and effective lesson plans and supplementary materials.
9. Provides ongoing formative feedback to students.
10. Demonstrates a growth mindset individually and supports this development with all students.
11. Communicates in developmentally appropriate ways through a humane, sensitive approach that clearly communicate that every child, regardless of ability, can succeed and will benefit from a physically active, healthy lifestyle.
12. Implements and supports school-wide programs to include PBIS, Growth Mindset, etc.
13. Collaborates with school team members in providing ideas and support to increase health and wellness, movement and activity within the classroom.
14. Establishes and maintains standards of student behavior to provide an orderly, productive environment in the physical education areas that supports and aligns with the school-wide PBIS Framework.

P.E. Teacher
15. Provides appropriate safety instruction and makes safety checks on equipment and playground areas to ensure the overall safety of students.
16. Evaluates fitness and social and emotional growth of students, prepares report cards, and keeps appropriate records as necessary.
17. Maintains control of storage, PE equipment, recess equipment, locker room, and school property.
18. Evaluates each student’s growth in physical skills and knowledge and collaborates with center staff to share with parents.
19. Provides support for school-wide assemblies.
20. Actively supports and builds a strong positive culture and learning environment.
21. Work cooperatively and collaboratively with team members, parents, community members, and partners to improve the instructional program and student success.
22. Effectively use technology to support effective instruction and student learning.
23. Communicates with parents and team members on student progress.
24. Supervises students in and out of classroom.
25. Models nondiscriminatory practices in all activities.
26. Maintains appropriate licenses and training hours as required.
27. Complies with applicable District, state, local and federal laws, rules and regulations.
28. Adheres to all standards established by Teachers Standards and Practices Commissions for Competent and Ethical Educators.
29. Adheres to all Oregon Administrative Rules related to licensed educators.
30. Attends work regularly.

**MARGINAL DUTIES AND RESPONSIBILITIES**

*Marginal duties of this position include the following. Employees in this position perform some or all of the following tasks. Other duties may be assigned.*

1. Serves on building and District and school committees and councils.
2. Reports issues to authorities as necessary, animal control, suspicious activity etc.
3. Reports safety, sanitary and fire hazards immediately to supervisor.

**SUPERVISORY RESPONSIBILITIES**

This position may supervise volunteers, student aides, and educational assistants. All school employees have some responsibility for supervising students and assisting in maintaining a safe environment at all times.

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KNOWLEDGE, SKILLS & ABILITIES

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

▪ **Education:** Must hold an undergraduate degree. Must hold a valid Oregon Teaching License with a Physical Education Endorsement. Licenses as determined by the District including, a valid Oregon Driver License and ability to obtain a valid CPR/First Aid card.

▪ **Experience:** At least one year of physical education teaching experience at the elementary or student teaching. Demonstrated ability to successfully work with young children and the public in a school setting. Student teaching also applies.

▪ Works well with others from diverse backgrounds. Focuses on solving conflict; maintaining confidentiality; listening to others without interrupting; keeping emotions under control; remaining open to others’ ideas and contributing to building a positive team spirit.

▪ Verifiable ability to work with young children of varying levels of readiness.

▪ Ability to communicate fluently verbally and in writing in English. Ability to respond to common inquiries or complaints from students, parents, staff or members of the community. Ability to draft simple correspondence and some routine reports. Ability to read and interpret documents such as safety rules, operating and maintenance instructions and procedure manuals.

▪ Ability to add, subtract, multiply and divide. Ability to perform these operations using units of American money and weight, measurement, volume and distance.

▪ Ability to apply common sense understanding to carry out instructions furnished in written, oral or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

▪ Proficiency in the usage of database software, internet software, and email. Ability to proficiently use Google Docs. Ability to type accurately and proficiently. Ability to effectively use Synergy gradebook.

▪ Ability to appropriately communicate with students, school team members, parents, members of the community, partners and others including vendors, law enforcement and other agencies.

▪ Ability to exercise good judgment and work in an environment with constant interruptions.

**MINIMUM REQUIRED QUALIFICATIONS**

- Bachelor’s Degree
- TSPC License with an Physical Education Endorsement
- No less than one year of experience teaching physical education at the elementary level.
- A core belief that all students can learn
PREFERRED QUALIFICATIONS

- Master’s Degree
- Experience teaching Oregon and/or National Standards for Physical Education at the elementary level
- Bilingual Spanish

PHYSICAL DEMANDS
The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee is frequently required to walk; sit; use hands for fine manipulation, handle or feel and reach with hands and arms using a keyboard and video display terminal. The employee is frequently required to stand and stoop, kneel, crouch or crawl and climb stairs. The employee must regularly lift and/or move up to 15 pounds and occasionally up to 50 pounds. Specific vision abilities required by this job include close vision.

WORK ENVIRONMENT
The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

As an exempt, licensed employee you will occasionally perform work beyond a normal 40-hour workweek when workload requires.

The work environment is in a school that combines standard office setting including standard office equipment (fax, copier, phone, computer, 10-key, etc.) with the standard school setting. The noise level in the work environment is usually low to moderate and occasionally high. Employee may be exposed to bloodborne pathogens.

EDUCATOR STANDARDS FOR PROFESSIONAL PRACTICE
The educator standards of professional practice define expectations for educators in the District and have been adopted by the Board of Directors. The standards help frame a comprehensive definition of effective teaching. Educators holding a teaching position will strive to perform at the proficient level on each of the following standards. Other duties may be assigned as necessary.

Domain I: Planning & Preparation
a. Demonstrate Knowledge of Content & Pedagogy
b. Demonstrate Knowledge of Students
c. Set Instructional Outcomes
d. Demonstrate Knowledge of Resources
e. Design Coherent Instruction
f. Design Student Assessments

Domain II: Classroom Environment
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a. Create an Environment of Respect & Rapport
b. Establish a Culture for Learning
c. Manage Classroom Procedures
d. Manage Student Behavior
e. Organize Physical Space

Domain III: Instruction
a. Effective Communication with Students
b. Use Questioning & Discussion Techniques
c. Engage Students in Learning
d. Use Assessment in Instruction
e. Demonstrate Flexibility & Responsiveness

Domain IV: Professional Responsibilities
a. Reflect on Teaching
b. Maintain Accurate Records
c. Communicate with Families
d. Participate in a Professional Community
e. Grow & Develop Professionally

OTHER

Note: This is not necessarily an exhaustive or all-inclusive list of responsibilities, skills, duties, requirements, efforts, functions or working conditions associated with the job. This job description is not a contract of employment or a promise or guarantee of any specific terms or conditions of employment. The school district may add to, modify or delete any aspect of this job (or the position itself) at any time as it deems advisable.

Prepared By: Lynn Evans  Prepared Date: March 29, 2016

I have read and understand this job description. My signature acknowledges that I am capable of performing the essential functions of this position with or without reasonable accommodations.

Employee Signature: ___________________________________________ Date: ____________

Employee Printed Name: ___________________________________________

Supervisor Signature: ____________________________________________ Date: ____________

Supervisor Printed Name: ___________________________________________

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