

Student Support Team (SST) Teacher Notification of Meeting

(Date)

The SST meeting for _____ has been
scheduled for _____.

Procedures completed prior to the SST meeting:

- Collect work samples
- Collect anecdotal data
- Initiate interventions to address the areas of concern
- Contact parents
- Contact previous teacher(s)
- Initiate contact with building and district resources (e.g. speech/language pathologists, behavior specialists)

Please have the following information available for discussion at the SST meeting:

- Documentation of academic and or behavioral interventions
- Student work samples
- Student cumulative file
- Teacher anecdotal data
- SST Parent Questionnaire Form