

**Redmond School District  
School Board Meeting  
January 12, 2011**

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**In Attendance:** Chair Jim Erickson, Vice-Chair Cathy Miller, Directors Paul Rodby, Ric Little, A. J. Losoya, Superintendent Shay Mikalson, RSD Staff-Stephanie Curtis, Mike McIntosh, Trish Huspek, Martha Hinman, Media-Leslie Pugmire-Hole (*Redmond Spokesman*), Patrick Cliff (*Bend Bulletin*), association representatives Judy Newman, Jamy Gibbs, and community members Tim Bailey, Brad Skelton, Grandpa Jones

Board Chair Jim Erickson called the meeting to order with a quorum of four at 5:30 p.m.

**Citizen Participation for Non-Agenda Items**

None

**PRESENTATIONS**

**School Board Recognition**

Superintendent Mikalson reported that January is designated as School Board Recognition Month. He expressed his appreciation to board members and thanked them for the many hours they dedicate to the staff, students and parents of the school district. Board members were presented with a small token of appreciation and a copy of the Governor's proclamation declaring January as School Board Appreciation Month.

**ACTION ITEMS**

**Diploma Options – Policy IKF Revision – 2<sup>nd</sup> Reading**

Jim Erickson stated that the State of Oregon has been adopting new graduation requirements. District policy now needs to align with those state mandated requirements. This is a second reading of the proposed policy changes. He reported that from a prior discussion during the work session, there will be an amendment to the policy.

*AJ Losoya moved to adopt the new graduation requirements which meet or exceed state requirements; policy IKF. Paul Rodby seconded the motion. Cathy Miller asked to add a friendly amendment to include the advanced diploma in both the policy and the graduation options matrix. Paul seconded the amendment. Motion carried 5-0*

**Adoption of Sexual Health Curriculum Grades 7-12**

Martha Hinman spoke to the board regarding the process involved when they reviewed curriculum that was recommended by the state. Health teachers at the secondary level had an opportunity to review all of the options and determine the strengths and weaknesses of each one. They were given the opportunity to recommend eliminating any curriculum they deem not appropriate for inclusion in our instruction. Ms. Hinman reviewed the current board policy and how it was applied to the selection of the curriculum.

Upon approval from the board for the adoption of the recommended curricula, the district will begin the process of implementation as follows:

- Letter from District to parents informing them of the new curricula that has been adopted
- Training on the adopted curricula will be provided by ODE and the Deschutes County Health Department
- Parent nights at each middle school, community schools, and high school
- Opt out and informational letter for parents, by the lesson or by the entire curriculum based on grade.

In order to implement the required sexual health curriculum and instruction, board approval is required.

This curriculum is provided to students to provide them information, not counseling.

*Cathy Miller moved to adopt; Making a Difference for the 7<sup>th</sup> grade sexual health curriculum, Making Proud Choices for the 8<sup>th</sup> grade sexual health curriculum and F.L.A.S.H. for the 9<sup>th</sup>-12<sup>th</sup> grade sexual health curriculum. Paul Rodby seconded the motion.*

Jim Erickson stated that he would invite a friendly amendment to add the words “with noted changes” to the adoption of the 8<sup>th</sup> grade sexual health curriculum “with noted changes”

Ric Little proposed a friendly amendment to include the words “with noted changes,” Motion will read:

*Cathy Miller moved to adopt; Making a Difference for the 7<sup>th</sup> grade sexual health curriculum, Making Proud Choices, with noted changes, for the 8<sup>th</sup> grade sexual health curriculum, and F.L.A.S.H. for the 9<sup>th</sup>-12<sup>th</sup> grade sexual health curriculum. Paul Rodby seconded the motion. Motion carried 5-0.*

### **Redmond Learning Center Lease**

The current lease between Redmond School District and Redmond Learning Center (RLC) for the two buildings adjacent to the Redmond High School will expire on August 31, 2011. The heating in the building need updating and they have secured a grant to pay for those improvements. The RLC has secured a grant to upgrade the heating systems for these buildings contingent upon their lease being extended for five years. RLC has been a tenant in these facilities since 1994. The district does not incur any costs in the upkeep of the building

*Paul Rodby moved to approve the five year lease for Redmond Learning Center commencing on September 1, 2011 through August 31, 2016. Cathy Miller seconded the motion. Motion carried 5-0*

### **New High School Naming, Mascot, School Colors**

Cathy Miller presented a draft of a policy that could be adopted by the board tonight that could be the guidelines for establishing a name for the new high school.

She stated that Redmond’s current policy, FF, very shortly describes the names of the new facilities. We are not in compliance with that policy. She supplied a draft of a proposed policy that would detail the process of naming facilities and dedicating areas of school facilities or grounds.

In creating this draft policy, she reviewed policies from districts across the nation. The draft policy is consistent with our core values, consistent with the recommendations from the team that was convened to name Sage Elementary as well as the superintendent’s recommendations of a two pronged process.

She is requesting a first reading of the draft policy. That would allow us to use the proposed policy as a baseline and then at the next board meeting would have a second reading to receive any corrections and then adoption. Board members agreed to use the policy as a baseline to get the process of naming the new high school in motion.

Superintendent Mikalson confirmed with the board that they approve of the process moving forward by having district staff proceed to identify a community chairperson to begin the process. Board members gave their approval for that process to begin.

Cathy stated that she acknowledges that the superintendent or his designee has the authority to appoint a community chairperson to organize a community team to solicit names.

### **Consent Agenda**

Personnel Changes

School Board Special Meeting Minutes from December 15, 2010

Gift to the District

*Paul Rodby moved and Cathy Miller seconded a motion to approve the consent agenda as presented. Motion carried 5-0.*

## DISCUSSION ITEMS

### December Finance Reports

Mike McIntosh reviewed the general fund expenditures and general fund revenues through November 30, 2010. He also reviewed the summary page. This report reflects what is coming in versus actual revenues and expenditures. Financial and investment reports were reviewed. Mike reported that the district has had three securities mature. Those have been cashed in and the proceeds are being used to pay invoices from the construction projects. Mike stated there are two corrections that need to be made on the Portfolio Holdings Summary Report. The rate at Umpqua Bank should be stated as .55 and the interest at maturity should be corrected to indicate \$16,967.

- Audit report to the board on January 26<sup>th</sup>.
- Budget committee calendar will be presented at the next meeting. We have at least one vacancy on the committee.
- Budget taskforce meeting will be next week.

Board members were given the opportunity ask questions regarding the finance reports.

Cathy Miller wanted to ensure that the district's liquid assets are protected at all times through the FDIC. Mike confirmed they are protected.

Jim Erickson wanted to express his appreciation to Mike McIntosh for the reports that are being provided to the board. They provide clear, concise financial information.

### Superintendent Report

- ✓ Shared Services – In light of budget shortfalls we need to continually look at efficiencies in our work. Superintendent Mikalson reviewed the areas that are being looked at in regionalizing services in the area. We are getting to the point where the reports will be coming back with detailed information. February 15<sup>th</sup> is the target date for those reports. The Board chair and vice-chair are being invited to a meeting on February 1<sup>st</sup> so they can be a part of the conversation. Paul Rodby will attend the February 1<sup>st</sup> meeting in Jim's absence.
- ✓ High School Schedule – On Monday the staff heard that the high school will switch to a semester model. Staff is currently working on the details of that schedule. This will allow consistency in the student's schedule. Also we will be able to be more consistent in scheduling classes to control class sizes. Elementary and middle schools will not change schedules. Grading schedules will be reviewed to see if alignment across all grade levels should occur.
- ✓ The state mandated by 2015 all schools would be required to provide AED's (Automatic External Defibrillators). The ESD has received a grant from St. Charles. The grant will provide those units to all schools.

### Association Report

Judy Newman

- Expressed her appreciation to the members of the Board. She is amazed with the full time jobs that they have they also provide this service to the district.
- Mike has provided the January outlook for funding. She stated that it is frustrating. "We have cut so much already and when we look at the possible figure I'm not sure where additional cuts could be made." She expressed her appreciation to Superintendent Mikalson and Mike McIntosh for involving them in the conversation early.

Jim Erickson stated that the board appreciates both groups being a part of the solution. "When you look at the number, the task is daunting. Everyone has sacrificed so much already but that doesn't change the realities. We believe we need to preserve the highest quality of education for our students."

Dru Carpenter

- Expressed her appreciation to Board members for their time and dedication to our district.
- Mike McIntosh has also presented the budget message to their group. Very pleased with the people who were there and their willingness to listen and receive what was being said. Open communication and honest transparency will make a big difference over the next few months.

Mike stated that we are walking in unprecedented times and he wants to continue the partnership with both associations.

Cathy Miller stated that in acknowledging that it is School Board Appreciation Month, she would like to express her appreciation to the executive assistant to the board, Trish Huspek. “She actually has six “bosses” to keep organized and on track; five board members and the superintendent, and she does an incredible job.”

**Agenda Items**

- Taskforce convened to talk about instruction program and report back to the school board
- Review the minutes of last year to make sure there are no open items that need to be addressed – Cathy Miller volunteered
- Refinancing the debt structure – clear detail that gives financial scenarios
- Superintendent evaluation discussion – January 26 meeting
- Joint Board/City Council Meeting – televised joint meeting to inform citizens of key issues
- Proficiency 201 to the board (credits, diploma, etc.)

Grandpa Jones wanted to remind board members that, as the district prepares their budget, keep in mind that if the citizens don't have the money to pay their taxes, the district revenues will go down.

**ADJOURN**

*Cathy Miller moved and Paul Rodby seconded the motion to adjourn at 6:39p.m. Motion carried 5-0.*

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Jim Erickson, School Board Chair

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Trish Huspek, Executive Assistant