

**Redmond School District
School Board Meeting
January 30, 2013**

In Attendance: Chair Cathy Miller, Vice-Chair AJ Losoya, Directors Ric Little, Bob Perry, Pat Reck, Superintendent Mike McIntosh, RSD Staff: David Burke, Josh Davis, Kristen Rooney-Gleeson, Martha Hinman, Trish Huspek, Tracie Renwick, Kelly Richard, Linda Seeberg, Kathy Steinert, Wanda Tigard and Tom Yahraes

Guests: HDESD Executive Assistant Shelley Knutz, Community Members: Tory Allman, Rick Bailey, Deborah Bales, Lanny Bales, Ed Boock, Johnny Corbin, Bob Dent, David Foote, John Golden, Theresa Golden, Jenny Kettle and Ron Munkres

Chair Cathy Miller called the meeting to order with a quorum of five at 5:30 p.m.

PROCEDURAL ITEMS

Welcome

Cathy Miller opened the meeting by welcoming Kelly Richard. Kelly is the new Communications Coordinator for Redmond School District. She also welcomed Tory Allman, City Counselor and City Counsel Liaison to the Redmond School Board.

Three representatives from Boy Scout from Troop 126 led the pledge of allegiance. They are working on a merit badge for Citizenship and Community.

Citizen Participation for Non-Agenda Items

Bob Dent read an update on the School Safety Proposal by his daughter, Mandi Puckett, who was not able to attend the meeting. Of note, there have been more school shootings in the nation since the last board meeting. Mandi presented the School Safety Proposal at Congressman Walden's Town Hall. There was supportive feedback from legislators and citizens. Senator Tim Knopp, County Commissioner Tony DeBone and over 220 more citizens have signed the proposal. For more information on the proposal, log on to the website schoolsafetyproposal.com.

Mandi has grant writing experience and has been researching grant opportunities to help fund this proposal. Mandi and other concerned parents, grandparents and professionals are in the process of forming a work group. They realize school violence is a complex social problem that cannot be solved with one course of action. They believe in a proactive community team approach to solve this issue and respectively ask for the Board's support. They invited the district work with them.

Jenny Kettle has 2 children in the district and is very passionate about school safety for all of the children who attend school in the Redmond School District. She has personally tested the safety procedures at Elton Gregory and wasn't noticed for quite some time. She has met with Principal Renwick and thanked her for taking the time to hear her concerns. Jenny is impressed with the steps being taken so far in the district, and she highlighted those safeguards. She thanked the board members for these valuable changes because we all value the safety of our children. Unless someone is watching the real time camera constantly and diligently keeping the doors locked, cameras will not stop a perpetrator. Much damage can be done prior to police arrival.

The increase in violence is a social ill, and mental health issues are far reaching. We do not have time to wait for society to improve; we have a duty to protect the children in attendance at our schools. She supports all doors being locked, bullet proof glass in the entry, an armed SRO at each school and no one allowed in without identification. She understands funding is an issue. We need a task force to research funding, such as the grants Mandi has in mind. Maybe the District should consider a bond measure to cover safety improvements. One simple idea is to create a list of parents in every classroom so they can create a support group, which may in turn free up resources in the schools. She is completely supportive of the school board, Mandi Puckett and the School Safety Proposal. Jenny is hopeful that parents can be involved in research and funding the proposal.

Ed Boock is a Redmond resident. He is here to support the School Safety Proposal to find out the status.

In honor of School Board Appreciation, Kaitlyn Monchamp and Nick Aschenbrenner from Redmond Proficiency Academy (RPA) thanked the board members on behalf of the RPA students. A group of 6th grader students made cards for the board including with their ideas of what board members do.

The RPA just completed January Term, which is a two week period of one intensive class. Many colleges have January Term and so they implemented it to help prep RPA students. The middle school students had a three week program, Camp RPA, which focused on community building. Several high school students served as mentors. Kaitlyn and Nick thanked the board members for giving them the opportunity to experience their unique education at RPA.

John and Theresa Golden were in attendance to show their support of Mandi Puckett and the School Safety Proposal. Cathy Miller noted Mandi will be presenting the proposal on February 11, at 6:00 pm at Highland Baptist Church. Cathy appreciates all of the presentations and noted there isn't a single solution because each school is unique. Superintendent McIntosh will be reporting on the safety study they have been conducting across the district.

Johnny Corbin is working on plans to bring Living History Day back to Redmond as a joint venture between RSD and several veterans. It would be sometime in the fall. The veterans visit area schools and share their stories with the students. He is currently working on getting a Tuskegee airman to attend.

PRESENTATIONS

Audit Presentation – Pauly, Rogers & Company LLC

Kathy Steinert prefaced the audit presentation by explaining that the Redmond School District reporting is a three part process which includes the auditors, school board and district management. The purpose of the financial statement audit is to provide users reasonable assurance that they can rely upon the statements when making financial decisions. Internal controls are important to guard the district's assets and resources. The school board is responsible for ensuring that management fulfills its obligations in regard to internal controls and financial reporting.

The auditors are appointed by the Board to audit financial statements, meet with the Board to review the auditor's findings and provide reasonable assurance that financial statements are materially correct. The audit does not replace the Board's responsibility for financial oversight of the district.

Roy Rogers and Jason Tinder presented via Skype. Mr. Rogers complimented Kathy for the detailed introduction. The auditors have spoken with the Finance Committee. They thoroughly vetted the audit and answered the Finance Committee's questions. Redmond School District had a clean, unqualified opinion. There were no exceptions, no issues of non-compliance and no separate management letter. The auditors are required to disclose any difficulties, concerns or disagreements, and there were none. Mr. Rogers noted excellence is what the Board has demanded, and it was an excellent process.

Bob Perry inquired about the Fidelity Insurance which had provided bond coverage to Kathy Steinert and Superintendent McIntosh. The PACE Liability coverage provides coverage for all staff instead of specific employees. So the Fidelity bonds were providing double coverage. In June, the board policy was revised to allow them to have the PACE coverage.

Bob Perry found the report very enlightening. Kathy Steinert gave credit to Wanda Tigard for getting the audit report in its final format. Superintendent McIntosh thanked Kathy Steinert, Wanda Tigard, and Molly O'Brien. The clean audit report reflects the good work of our diligent staff. The auditors have suggested we hire more staff, and we have found a way to navigate the controls in the system with a skeleton crew. Cathy Miller believes the Finance Committee is a vital resource, which complements the Board and the District. Superintendent McIntosh said we selected this audit firm in order to improve our process. They have done an excellent job making suggestions throughout the year.

Superintendent Report

Superintendent McIntosh introduced Communications Specialist, Kelly Richard. They have met and listed the many priorities for the District. Kelly will be working on getting the website current, making sure it is efficient and accurate. She will initiate and maintain a Facebook account for the District, and focus on communication issues that the District hasn't had the manpower to address.

Superintendent McIntosh introduced Tory Allman who is the school board liaison from the Redmond City Council.

Tara Llewellyn has been hired as the Budget Analyst in the Finance Department. She will provide some much needed budget support to Kathy and her team.

Superintendent McIntosh has been spending a lot of time with local legislators. Representative Whisnant and Senator Knopp are very interested in the education system and desire to help K-12. The Regional Superintendents met with several legislators today. They are very well versed in what will be required to make K-12 education successful. The superintendents stressed the importance of sufficient funding from the State School Fund and relief through PERS reform. Superintendent McIntosh believes there is genuine interest in making positive change that will help us educate kids. The legislators have also met with the leadership team at Redmond High School and heard the student's concerns first-hand.

Oregon graduation rates will be released tomorrow. Superintendent McIntosh and Kelly Richard have met with the media to tell the story. Our 4 year graduation rate would be higher if we didn't have such a successful 5 year advance diploma program, because so many students choose to attend college that 5th year. The district is prepared to have a lower 4-year rate because they are so excited and focused on their impressive 5-year rate.

His office is preparing for open enrollment in March. This allows students to transfer in and out of the RSD at will. He will be declaring Redmond open as a receiving district for students wanting to transfer in.

JB Demaris and Jerry Milstead have completed their safety review of every building in the district. He has seen a draft of the report by school. He appreciates JB and Jerry's realistic and comprehensive district wide view. They have created a matrix of their findings and designated them as level 1, 2 or 3 in degree of priority and cost to the District. We are balancing what we can do, what we can afford and what is the most prudent for educating students. Moving forward they will be working with a committee to determine what is reasonable and feasible. Some immediate changes require that all staff wear their name badges and doors are being checked regularly. Superintendent McIntosh appreciates all of the comments and recommendations made surrounding safety. He assured the Board the District is moving forward on this issue.

Student Business Presentation

Cathy Miller attended the Business Fair at Vern Patrick. She invited Jamie Drake, from Mrs. McAllister's class, to present her business plan to the Board. Jamie introduced her business, Sweet Treats. She makes bouquets of candy and sells them as gifts. There is a large variety of candy so people can customize their bouquets. She started with a loan from her mom to get her business started. She learned right away that she needed to increase the price so she would make a little more profit. She sells each bouquet for \$18 and gives \$1 from each order to the animal shelter. Jamie said her business will succeed because everyone loves candy, and everyone needs a cool box from Sweet Treats! Cathy complimented Mrs. McAllister on this creative project because it included math, writing, public speaking and creativity. Cathy presented each board member with candy bouquets in honor of board appreciation.

Association Reports

Josh Davis – REA Vice-President

- They are in the process of getting some training for their building reps.
- The REA is taking an active role in the school board election because they have a vested interest in who fills those positions.
- This is Karen's last year as president and Josh's last year as Vice-President. They have made it through some tough years and he said that the leadership Karen has displayed has been outstanding. The only way they got through the past few years is mutual respect.

Mike said he has enjoyed working with Karen and Josh and appreciates their hard work.

MaryAnne Agee – OSEA President

- Things are moving forward status quo.

Redmond Education Foundation – Community Learning Centers Grant

Martha Hinman and Tom Yahraes updated the board on the Community Learning Centers (CLC). They showed a video of the centers, highlighting the academic and enrichment programs. There are over 1,700 students that have participated in a CLC. The first hour is academic intervention focused on math tutoring and reading intervention. The second hour provides an enrichment activity for the students. The CLC benefits our students, our schools and our community. There has been a significant decrease in discipline issues at all sites. Tom said the original intent of the CLC was to work with families in poverty. The program has also allowed them enrichment opportunities they couldn't have paid for otherwise.

Many of the grants used to fund the CLC are running out. Tom said they have approached the Redmond Education Foundation (REF) to help them raise a significant amount of money for the CLC. They have received a \$10,000 grant from the REF with the expectation they will secure additional funds to sustain the activities at 5 sites. Tom is in the process of writing a grant and they are focusing on how to achieve long term sustainability. They have been working on efficiencies and shifts in resources to help them be more cost effective. Their first major partnership will be the Stars in the Sagebrush (SIS) event. This is a great event that recognizes our educators, businesses and local citizens for their outstanding contributions to the students of the Redmond School District.

Preliminary Achievement Compact Recommendation

Linda Seeberg reviewed the achievement compact timeline and purpose with the Board. Senate Bill 253 established as the state's goals for high school and college completion that by 2025: 40 of adult Oregonians have earned a bachelor's degree or higher, 40 of adult Oregonians have earned an associate's degree or meaningful post secondary certificate and the remaining 20% will hold a high school diploma or equivalent. They distributed an updated achievement compact and Linda reviewed the changes.

She explained the group's decision to propose a "backwards mapping" methodology that results in steady, incremental increase toward the 2025 goal. Taking into account the "incremental and achievable" standard set by OEIB. Redmond School District teachers will be teaching to/assessing to new more rigorous standards starting in 2014-15 with the implementation of the Common Core State Standards. The District will continue to adjust the Compact targets each year based on previous year's data and feedback from OEIB.

David Burke reviewed the addition of a 5-year completion metric. He said Redmond School District is serving as an example across the state because the Advanced Diploma is a five-year program designed to offer free tuition and books to students who meet all graduation requirements and continue on to college while enrolled in Redmond School District. The incentive of 9 credits during their 4th year, would allow students to achieve their associates degree for free during the 5th year with the advanced diploma. He explained the difference between the 5-year completion rate and 5-year cohort doesn't include the modified, extended and GEDs. Rick asked why we do not administer a standardized test like the ACT. David responded that the cost is prohibitive.

Mike said this is a planning document in the sense that it provides us a roadmap. If we do not meet the goals, we will be able to make adjustments midcourse. There will inevitably be multiple adjustments to these numbers going toward 2025.

The Achievement Compact Advisory Team (ACAT) will continue to meet to work on the implementation plan. This should address improvement targets from our achievement data review and align with the Achievement compact Targets. The team will present the completed Achievement Compact for 2013-14 to the Board by the July 2nd deadline. Starting next year, both teachers and principals, as part of their evaluation process, will set student growth goals that will align to achievement compact indicators where applicable.

Bob Perry believes the 40/40/20 is an unrealistic, unachievable goal that he is not able to support. He thinks the team has done a commendable job, but there is a finite number of dollars. He believes the public may revolt when they realize they are paying for a student's first year of college. Cathy said that at least now we will have hard data to show we are not able to attain these goals unless they are sufficiently funded. Superintendent McIntosh said the Governor is not just focusing on K-12 but on P-20. He knows that 100% is the right goal. Tory Allman asked if there was a way to know how many Oregonians compare to the 40/40/20 goal.

Board Appreciation Month

Cathy thanked the board members for saying it is a privilege to serve with them and she thanked Trish Huspek for keeping track of them so well. "It is a lot like herding cats." Cathy presented each board member with the saying "A bag of tools".

Superintendent McIntosh said school board appreciation month should be every month. Redmond School Board members truly want what is best for kids. He thanked them from the bottom of his heart. Their desire is to make RSD the best it can be. He appreciates their unparalleled support. It is an honor to serve with them.

ACTION ITEMS

Resolution 13:065 – Appropriation of Proceeds from 2013 GO Refunding Bonds

Kathy Steinert reported that the bond refunding has reduced the amount of debt service by \$7.72M. This resolution will allow the adopted budget to reflect this refunding so there would not be a discrepancy in the CAFR. Bob Perry asked where the savings will go. Kathy noted this benefits of the taxpayers by impacting the amortization of the bonds. AJ appreciates all of the work that has gone into the refunding and the audit by the finance team.

AJ Losoya moved and Ric Little seconded a motion to approve Resolution 13:065 authorizing the recognition and appropriation of proceeds from the 2013 Refunding Bonds as stated. Motion carried 5-0.

Votes: Cathy Miller – Yes, Bob Perry – Yes, AJ Losoya – Yes, Ric Little – Yes, Pat Reck – Yes

Resolution 13:066 – Appropriation of Specific Purpose Revenue for FY 2012-2013

AJ Losoya moved and Ric Little seconded a motion to approve Resolution 13:066 recognizing and appropriating additional specific purpose revenue for the fiscal year 2012-13 budget for \$20,100 as presented. Motion carried 5-0.

Votes: Cathy Miller – Yes, Bob Perry – Yes, AJ Losoya – Yes, Ric Little – Yes, Pat Reck – Yes

Superintendent Contract

Cathy Miller thanked Bob Perry for representing the board members in negotiating Superintendent McIntosh's contract for a term from 7-1-13 through 6-30-16. Bob said he is looking forward to a great term. Superintendent McIntosh said there was an agreement when he was hired that he would implement a shared leadership model. He said the board members have been an inspiration to him, and it has been a pleasure to work with this team. Cathy said the board has appreciated Superintendent McIntosh's communication regarding the difficulties and challenges of his position. It has helped them understand the complexities of the things they have taken for granted in the past. She believes it has helped them create a better partnership. Superintendent McIntosh said there has been and will continue to be some great challenges. We've established our roles and although we cross over the boundaries at times, we can continue to work on it.

Bob Perry moved and Ric Little seconded a motion to approve Superintendent McIntosh's contract. Motion carried 5-0.

Votes: Cathy Miller – Yes, Bob Perry – Yes, AJ Losoya – Yes, Ric Little – Yes, Pat Reck – Yes

Board Chair Miller and Superintendent McIntosh signed his contract for July 2013 – June 2016.

Appointment to Budget Committee

Kathy Steinert noted Rick Bailey is a member of the RSD Finance Committee and would recommend that he be appointed to the Budget Committee.

Ric Little moved and AJ Losoya seconded a motion to appoint Rick Bailey to the Redmond School District Budget Committee for the term of July 2, 2013 to June 30, 2015. Motion carried 5-0.

Votes: Cathy Miller – Yes, Bob Perry – Yes, AJ Losoya – Yes, Ric Little – Yes, Pat Reck – Yes

Consent Agenda

- Personnel Report
- Board Meeting Minutes from December 12, 2012
- Board Work Session Minutes from January 9, 2013
- Finance Reports (Have been reviewed by the Finance Committee)
- Gifts to the District
- Out of State Field Trip

AJ Losoya moved and Pat Reck seconded a motion to approve the consent agenda as presented. Motion carried 5-0.

Votes: Cathy Miller – Yes, Bob Perry – Yes, AJ Losoya – Yes, Ric Little – Yes, Pat Reck – Yes

DISCUSSION ITEMS

Superintendent Evaluation Process

Cathy Miller distributed the RSD policy CBG-Evaluation of the Superintendent. She also distributed the criteria they currently use along with the priorities Superintendent McIntosh distributed in September. She proposed an executive session in February to talk with Superintendent McIntosh to make sure the board's expectations are aligned with the superintendent's expectations. The Board agreed to review the documents and decide at the February 13 work session if they want to hold an executive session on February 27. Superintendent McIntosh welcomes the opportunity to review these documents at the work session. When the Board does a formal evaluation, he would like to include his team and administrators in his evaluation. He feels that is how we can make improvement.

Board Member School Assignments

Superintendent McIntosh distributed the board members school assignments. He suggested they contact the principals at their assigned schools and begin a relationship. AJ noted these are their main schools but that does not limit them from attending other schools and activities.

- Cathy Miller – Redmond High School, Lynch Elementary, Vern Patrick Elementary
- AJ Losoya – Obsidian Middle School, Sage Elementary
- Ric Little – Ridgeview High School, John Tuck Elementary
- Bob Perry – Brown Education Center, Terrebonne Community School, McCall Elementary
- Pat Reck – Elton Gregory Middle School, Tumalo Community School

Board Member Updates

- Bob Perry attended a conference on board member ethics. They stressed the importance of having a separate email address for school board business because it is public information. Superintendent McIntosh will look into assigning district email addresses.
- Pat Reck asked if Superintendent McIntosh could keep them informed about the Governor's proposed teacher development. He said he will be watching the legislative session closely, and he will keep the board members informed
- Ric Little was very pleased with the financial update.
- Cathy Miller reported OSBA announced their new Executive Director is Betsy Miller-Jones. She asked if there was a board member interested in being the liaison to the Redmond City Council.

Requests for Agenda Items

- 2/13 - Budget assumptions to consider the role of the Budget Committee. Trish will pull the current budget committee policy.
- 2/13 - Discussion regarding the superintendent evaluation process and determine next steps.
- 2/27 - Ask Sandy Bishop to give the presentation she gave to the High Desert ESD Board regarding special needs programs that truly impact some of our high-needs children.

ADJOURN

AJ Losoya moved and Ric Little seconded a motion to adjourn. The January 30, 2013 board meeting adjourned at 9:42 p.m.

Cathy Miller, Board Chair

Shelley Knutz, Executive Assistant Pro-Tem