

**Redmond School District  
Special School Board Meeting and Regular School Board Meeting  
July 13, 2011**

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**In Attendance:** Board Chair, Jim Erickson, Vice-Chair, Cathy Miller, Directors Ric Little, AJ Losoya, Bob Perry, Superintendent Shay Mikalson, RSD Staff; Mike McIntosh, Trish Huspek, Gina Blanchette, association representative Karen Gray.

Board Vice-Chair Cathy Miller called the special meeting to order with a quorum of five at 1:01p.m.

The purpose of this short special meeting is to administer the Oath of Office to AJ Losoya, Jim Erickson and Bob Perry who were elected during the May, 2011 election to serve on the Redmond School Board of Directors. In addition, Board members will select both a Chair and Vice-Chair to serve during the 2011-12 school year.

Cathy Miller, Vice-Chair administered the Oath of Office to the newly elected Board members.

**Election of Board Officers for the 2011-12 School Year**

Jim Erickson, Board Chair from 2010-2011 opened the floor to nominations for Board Chair for the 2011-12 school year. Mr. Erickson provided an overview of the responsibilities of the Board Chair. Cathy Miller acknowledged the additional time that these two positions require. She stated that Jim Erickson did a superb job in his chairmanship last year. "That leadership has contributed a great deal to the systemic change that has occurred in the last year."

Ric Little indicated he is very impressed with Jim's leadership and would recommend that he continue in the role of Chair.

AJ Losoya stated that he has only been on board for six months and out of respect and due to the critical stage the district is in as well as his upmost respect for Cathy Miller and Jim Erickson, he would support continuing as is.

Cathy Miller stated that she would also like to continue with Jim Erickson as the Board Chair. As other members of the Board become more comfortable, she would encourage them to step up. She sees it as a learning opportunity.

Bob Perry stated that he was impressed with Jim's leadership as well as Cathy's during the last Board meeting.

*Ric Little nominated Jim Erickson for the position of Chair, Cathy Miller seconded the nomination. Nomination carried 5-0.*

Mr. Erickson stated that he feels honored and appreciates the opportunity. "The whole board was a participant in the factors of change that were stated. It is an honor to serve in this capacity again." He accepted the nomination.

*Ric Little nominated Cathy Miller for the position of Vice-Chair. AJ Losoya seconded the nomination. Nomination carried 5-0.*

*Cathy Miller moved and Bob Perry seconded the motion to adjourn the special meeting at 1:20 p.m. Motion carried 5-0.*

Board members proceeded to their scheduled work session. (See work session minutes for 7-13-11)

***Regular School Board Meeting  
July 13, 2011***

**In Attendance:** Board Chair, Jim Erickson, Vice-Chair, Cathy Miller, Directors Ric Little, AJ Losoya, Bob Perry, Superintendent Shay Mikalson, RSD Staff; Mike McIntosh, Trish Huspek, Gina Blanchette, Debbie Adams, association representative Dru Carpenter, Matt McGowan

Board Chair, Jim Erickson called the regular board meeting to order with a quorum of five at 5:30pm.

**Citizen Participation**

None

**Presentations**

Debbie Adams, Regional Benefits and Risk Manager and Matt McGowan from Western States Insurance Agency reviewed with the Board the Redmond School District insurance renewal proposal for 2011-2012. Mr. McGowan reviewed various line items within the proposal and Board members were provided an opportunity to ask clarifying questions.

Debbie Adams stated that as a whole everything is running smoothly. They are currently reviewing all district contracts. The most challenging item is the Workers Comp claims. As staff take on additional responsibilities we just need to keep reminding them to work safely.

SAIF has become a partner with Safe Schools. The district will save a great deal of money due to decreased training costs.

**ACTION ITEMS**

**Remodel Bid Awards**

➤ M. A. Lynch Elementary

Bids were received and opened on Wednesday, June 29, 2011 for the M.A. Lynch Elementary School modernization project. Three general contractors submitted bids with CORP INC. Construction, submitting the lowest base bid of \$2,070,000.00. All three bids were similar yet varied by \$250,000 of each other.

Three alternate bids were included in the bid documents however, staff is not recommending acceptance of any of the bid alternates at this time. The project would proceed with the base bid and staff will determine if funds will allow for the addition of the alternates to the scope of work.

Mike McIntosh, Director of Operations recommends awarding the contract for the M.A. Lynch Elementary School modernization project to CORP INC. Construction.

*AJ Losoya moved to award the contract for the M.A. Lynch Elementary School modernization project to CORP, Inc. Construction in the amount of \$2,070,000.00. Ric Little seconded the motion. Motion carried 5-0.*

Cathy Miller wanted to ensure that it is clear that the money to pay for these projects is coming out of the \$10 million allocation from the 2008 Bond Savings that was approved by the Board for modernization projects.

Bob Perry indicated that the only thing that would prevent him from voting yes on this bid award is that if any of the three schools would close within the next decade. Mike McIntosh stated that he does not anticipate any of the schools closing. Due to our student population it does not seem prudent to close any buildings in the future.

It is important to note that many of these repairs will save the district money due to energy savings and longevity of the buildings. It will improve the student environment which improves student outcomes.

➤ John Tuck Elementary

Bids were received and opened on Wednesday, June 29, 2011 for the John Tuck Elementary School modernization project. Three general contractors submitted bids with Kirby Nagelhout Construction, submitting the lowest base bid of \$2,360,000. All three bids were grouped very tightly within \$36,000 of each other.

Three alternate bids were included in the bid documents however staff is not recommending acceptance of any of the bid alternates at this time. The project would proceed with the base bid and staff will determine if funds will allow for the addition of the alternates to the scope of work.

This contract award is \$29,128.00 over the estimated construction budget for the project. The construction budget provides \$2,330,872.00 million for the construction costs; this award is about 1.2% over budget.

Mike McIntosh, Director of Operations recommends awarding the contract for the John Tuck Elementary School modernization project to Nagelhout Construction Company.

*Bob Perry moved to award the contract for the John Tuck Elementary School modernization project to Kirby Nagelhout Construction in the amount of \$2,360,000.00. AJ Losoya seconded the motion. Motion carried 5-0.*

➤ Tumalo Community School

Bids were received and opened on Wednesday, June 29, 2011 for the Tumalo Community School modernization project. Three general contractors submitted bids with Integrity Structures, LLC, submitting the lowest base bid of \$1,685,000.00. All three bids were similar yet varied by \$200,000 of each other.

Five alternate bids were included in the bid documents however staff is not recommending acceptance of any of the bid alternates at this time. The project would proceed with the base bid and staff will determine if funds will allow for the addition of the alternates to the scope of work.

This contract award is \$123,696.00 over the estimated construction budget for the project. The construction budget provides \$1,561,304.00 million for the construction costs; this award is approximately 7.9% over budget. This budget variance is largely accounted for by the county requiring the entire building be equipped with fire sprinklers.

Mike McIntosh, Director of Operations recommends awarding the contract for the Tumalo Community School modernization project to Integrity Structures, LLC.

*Ric Little moved to award the contract for the Tumalo Community School modernization project to Integrity Structures, LLC in the amount of \$1,685,000.00. AJ Losoya seconded the motion. Motion carried 5-0.*

Mike McIntosh reported that there will be sufficient funds from the 2008 Bond savings, while maintaining contingency funds, to cover the additional construction costs on the three projects.

**Clarification and Modernization of Annual Procedural Business**

At its June 22, 2011 meeting the Board made various designations, assignments and authorizations as part of the Annual Procedural Business required under Oregon Revised Statutes (ORS). The Board deleted item B-5 to Establish Borrowing Limit for Custodian of Funds - \$5,000,000 from their action item and asked staff for additional clarification. Staff is recommending modifications to the original action item.

Staff recommendation is to take no additional action regarding the borrowing limit for Custodian of Funds and to take action to amend the Annual Procedural Business to designate the Superintendent as the Custodian of Funds.

*AJ Losoya moved to approve the amendment of the Annual Procedural Business to designate the Superintendent as the Custodian of Funds. Ric Little seconded the motion. Motion carried 5-0.*

### **Consent Agenda**

- School Board Minutes from June 22, 2011
- Personnel Changes

There were clarifying questions regarding the consent agenda. By the end of resignations and leaves all contract positions that were initially RIF'd have been brought back.

*Cathy Miller moved and Ric Little seconded a motion to approve the consent agenda as presented. Motion carried 5-0.*

### **DISCUSSION ITEMS**

#### **Student Transfers**

Shay provided the Board with an update regarding student transfers and a policy that has been drafted for Board review. By policy attendance areas are established by the administration and approved by the Board.

Superintendent Mikalson reported that there was a great deal of educational reform during the last session and House Bill 3681 has changed the guidelines regarding student transfers. He was initially asked to provide an update on our current inter-district transfers. During those conversations with parents, the overall consensus is that families were making the requests to due family situations. With the law change that was just passed, it makes this issue a mute point. With the implementation of this new law districts no longer have the authority to either approve or deny a transfer out of the district. The only decision available to a district will be to accept an incoming student. This law goes into effect in the fall of 2012. The law states that there is an April 1<sup>st</sup> deadline for applying for a transfer either in or out of the district. Superintendent Mikalson also reviewed how assignment of students would occur as provided in the administrative rule that has been developed. The same process would be applied to Ridgeview and Redmond High School. Parents and students will need to consult with OSAA to determine eligibility to participate in athletics. Transfers would be allowed after the April 1 deadline but they would only be able to occur at the end of the first semester. Grade level caps will be established for each school.

Transportation is the sole responsibility of the family. The district does not have the capacity to provide transportation between Ridgeview and Redmond High School.

His hope is that the Board would adopt the policy that we would be a district that would accept students from outside the district. He believes in our district and we have great opportunities to offer students.

Cathy Miller requested the Board receive a copy of the administrative regulation that relates to this draft policy.

#### **Superintendent Report**

- ✓ We received a grant technology \$200,000 that will infuse technology at Lynch and Tumalo. Steve Prull from the ESD was instrumental in writing the grant.
- ✓ Cathy Miller serves on both the ESD Board and RSD Board – House Bill 5055 was one of the 14 bills that was recently approved. The positive – above the \$5.7 billion amount that was allocated an additional \$14 million will be allocated to K-12 education. The ESD received a cut in their percentage of state funding. The district will receive approximately \$160,000.

Bob Perry stated that Jason Conger is on the State House Education Committee. Once we get the proficiency plan set, Mr. Perry suggests we have Jason Conger come to a presentation to the Board.

#### **Association Report**

Dru Carpenter – OSEA:

- Their association's first meeting will be in September

The August 10<sup>th</sup> meeting will be moved to either August 15<sup>th</sup> or 18<sup>th</sup>.

Future Agenda items:

- Board Self Assessment
- Focus of Board Meetings
- Chronological snapshot on major impact decisions
- Budget Process (September) – Feedback, assessment, evaluation of process
- Substitutes – improve from a budget standpoint, parent concern standpoint, student impact

Cathy Miller stated that she would appreciate both AJ Losoya and Ric Little continuing on the Finance Committee.

**ADJOURN**

*Cathy Miller moved and Ric Little seconded the motion to adjourn at 7:10 p.m. Motion carried 5-0.*

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Jim Erickson, School Board Chair

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Trish Huspek, Executive Assistant