

REDMOND SCHOOL DISTRICT 2J  
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 Redmond, Oregon 97756  
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SCHOOL YEAR: 2017-2018

- WITHIN OPEN TRANSFER PERIOD (MARCH 1 - APRIL 1)  
 OUTSIDE THE OPEN TRANSFER PERIOD (AFTER APRIL 1)

## 2017-2018 ASSIGNED DISTRICT TRANSFER FORM

(Request for a student residing in the Redmond School District 2J attendance area to attend school in another school district)

STUDENT & CONTACT INFORMATION					
STUDENT NAME:			DOB:		GRADE IN 2017-2018:
MAILING ADDRESS:					
PARENT/GUARDIAN NAME:					
HOME PH:		WORK PH:		FAX:	E-MAIL
SCHOOL DISTRICT & SCHOOL YOU WOULD LIKE YOUR CHILD TO ATTEND					
Bend-La Pine <input type="checkbox"/>	Crook County <input type="checkbox"/>	Culver <input type="checkbox"/>	Jefferson County <input type="checkbox"/>	Sisters <input type="checkbox"/>	Other <input type="checkbox"/>
School (1 <sup>st</sup> Choice):			School (2 <sup>nd</sup> Choice -Required):		
SUSPENSION/EXPULSION (Required)					
Is the student currently on a suspension? Yes <input type="checkbox"/> No <input type="checkbox"/>			Is the student currently on an expulsion? Yes <input type="checkbox"/> No <input type="checkbox"/>		

**Within the Open Transfer Period (March 1 – April 1)**

1. Parents will complete this form and submit it to the Redmond School District Office. **If you were already approved during the last open enrollment period, it is not necessary to complete another form.**
2. The form will be forwarded to the receiving school district for final review. Approval of request is subject to the receiving district's policies regarding transfers.
3. Once approved, students will be allowed to remain in the receiving district for their entire K-12 school career.
4. Parents/guardians will be responsible for providing transportation for approved transfer students.
5. A transfer does not guarantee eligibility to participate in competitive interscholastic activities/athletics at the attending school. Competitive eligibility is determined by OSAA rules.
6. Please refer to Administrative Regulation JCA-AR for additional criteria, timeline, notification, and process guidelines.

**Outside the Open Transfer Period (After April 1)**

1. Parents will complete this form and submit it to the Redmond School District Office
2. All transfer requests submitted outside the open transfer period (After April 1) will be processed on a case-by-case basis
3. Once approved by the Redmond School District, the transfer request will be forwarded to the receiving school district for final review and processing. Approval of request is subject to the receiving district's policies regarding transfers.
4. Approved transfers outside the Redmond School District will **only remain in effect for one year.**
5. Parents/guardians will be responsible for providing transportation for approved transfer students.
6. A transfer does not guarantee eligibility to participate in competitive interscholastic activities/athletics at the attending school. Competitive eligibility is determined by OSAA rules.
7. Please refer to Administrative Regulation JCA-AR for additional criteria, timeline, notification, and process guidelines.

\_\_\_\_\_  
 Parent/Guardian Signature

\_\_\_\_\_  
 Date

**NOTE: The Redmond School District approves all "Assigned District" transfer requests. Final approval is based on the receiving school district's policies regarding transfers.**